



NATIONAL GUARDIANSHIP ASSOCIATION  
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## Board Member Nomination Form

The NGA board of directors is a working board. NGA directors are expected to be keenly aware of all aspects of the association's business. NGA directors are expected to devote substantial time in service to the association, including:

- serving on various committees and participating in those committees' conference calls;
- attending two to three in-person board meetings annually;
- providing reports, materials for the newsletter, and input for other publications; and
- attending the annual conference and other educational events when offered

The NGA nominating committee is charged with selecting candidates for the ballot who:

- Participates in the field of guardianship as a professional guardian, family guardian, or an allied professional (elder law attorney, judge, social worker, nursing home administrator, etc.) Nominees may also be volunteer or retired guardians.
- Practices and/or advocates for guardianship that reflects NGA's Standards of Practice.
- Makes demonstrable contributions in policy, education, practice, program development, administration, and/or research.
- Demonstrates outstanding dedication to the guardianship community by volunteering with NGA and/or a state/local guardianship organization.
- Contributes to a positive image for guardianship.

The NGA nominating committee will review all nominations, interview by phone the candidates for nomination, and make recommendations for the election slate for review by the NGA executive committee and board of directors prior to membership voting.

If you wish to be officially considered, please complete the information below and submit this form to the NGA office at the address or fax noted above, or scan and email the document to [denise@atlasmgmtres.com](mailto:denise@atlasmgmtres.com)

All nomination forms must be submitted no later than May 11.

Name (printed): \_\_\_\_\_

Organization or Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## NGA Board Attributes

### Leadership Attributes:

- Leadership – A board member has demonstrated ability to manage, guide, coach, or inspire others.
- Visionary – A board member is able to identify and articulate opportunity.
- Proactive Attitude – A board member is willing to anticipate future problems and needs for the association, and is willing to consider changes.
- Spokesperson ability – Every member of a board of directors is a spokesperson for an entire group, and as such, has the ability to enhance or denigrate its reputation.
- Integrity – A board member understands that decisions may need to be made that are not popular with the members and good judgment must come into play.
- Credibility - A board member's personal conduct must reflect favorably upon the group and the association.
- Ethical Behavior – A board member will support and follow the NGA's Standards of Practice.
- Commitment - Serving as an association leader is both an honor and a reward, but it requires a demonstrated commitment to the organization and its mission and goals.
- Enthusiasm – A board member should have a zest for serving on the board.

### Knowledge Attributes:

- Knowledge – A board member demonstrates intelligence, good perception skills, and is well informed about the profession and the association.
- Fiduciary Responsibility – A board member demonstrates a thorough understanding of the responsibility to be prudent and handle both the financial and programmatic affairs of the organization accordingly.
- Decision Making Ability – A board member has the ability to weigh facts, impacts, and consequences, and make a decision, much like a person responsible for the administration of a business.
- Logical thinking skills – A board member has demonstrated the capacity to absorb information and apply reasoning skills.
- Problem Solving Ability – A board member has demonstrated the ability to be a thinker who focuses on the problem as stated and tries to synthesize information and knowledge to achieve a solution.
- Competent – A board member has demonstrated competency in her or his field of expertise.

## Interpersonal Attributes:

- Team player commitment – A board member exhibits well developed interpersonal and communication skills that are essential to teamwork.
- Staff Relationship-building skills – A board member must be able to work effectively with the staff team. Unique teamwork between volunteer leaders and facilitating staff, along with open and effective communication, is essential to get things done.
- Time - A board member must be able to devote adequate time to the job including traveling to and from Board meetings, being on conference calls, preparing reports as needed, and attending major NGA events as an ambassador.
- Organizational representation – A board member must subordinate personal, business, and regional biases to the good of the group.