



NATIONAL GUARDIANSHIP ASSOCIATION
174 Crestview Drive
Bellefonte, PA 16823-8516
Toll-free: 877-326-5992
Fax: 814-355-2452
Email: info@guardianship.org
Website: www.guardianship.org

CONTINUING EDUCATION INFORMATION

ALL ATTENDEES

This packet is a requirement of the National Guardianship Association for ANYONE who wishes to obtain ANY continuing education credits for this conference. Attendance Verification Sheets MUST include a legible printed name, signature on ALL pages and be turned in before deadlines; not following these guidelines, may result in the loss of ability to receive continuing education credits due to the strict requirements from the accrediting bodies. **ALL ATTENDANCE VERIFICATION SHEETS MUST BE SUBMITTED BY OCTOBER 29, 2019.**

INFORMATION NEEDED PRIOR TO ATTENDING ANY SESSIONS

Please be sure to have your Attendance Verification Sheets out and ready at the beginning of all sessions. NGA will be announcing codes twice during each session, be sure to arrive at the session on-time and remain throughout the session. Should you miss one of the codes, please insert the time you arrived/left the session in place of the code. Be sure to write the codes down at the time the moderator gives them, as they will not be available at any other time. Please do not share codes with other attendees as this is a requirement to verify attendance for continuing education credit; falsifying information can result in loss of education hours for all attendees.

Due to various CEU regulations credit shall be awarded only for attendance at an entire session or course. No credit shall be awarded for attending a portion of a session, or when changing rooms during a session where a portion of any session is missed (with the exception of the AM & PM session of the Legal Review).

NEW THIS YEAR ELECTRONIC ATTENDANCE VERIFICATION SHEETS

NGA has made some changes this year in order to create less paper waste and make the process easier for the attendee. Electronic Attendance Verification Sheets are available online with the handouts and in the NGA Conference App under the "About" section. Adobe Reader is required to access and utilize the form. If you do not already have this app, you must download it from your app store (it is a free app) in order for it to open and save information properly on your device.

RECEIVING CERTIFICATES OF ATTENDANCE

NGA will provide every attendee who returns the Verification Attendance Sheet with a Verified Certificate of Attendance through the online certificate software system. Details regarding accessing your certificate will be sent via email when the certificate is available for download (no later than November 29, 2019).

RECEIVING YOUR CERTIFICATE EARLIER!!!!!!

Attendees who registered in advance of the conference and submit Attendance Verification Sheets to the NGA registration desk, or electronically via email prior to leaving the conference will receive certificates by **November 18, 2019.**

Anyone who registered onsite or submit Attendance Verification Sheets at any time after the conference, will receive certificates by **November 29, 2019.** Please allow until the above dates for receipt of certificates.

Any questions please contact Kelly Dolan at education@guardianship.org for most current information.



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Continuing Education Hours for Outside Education

If the accrediting body for which you are obtaining credits is not listed below, you will need to contact and follow the accrediting bodies procedures to receive continuing education.

APPROVALS and CERTIFICATE DETAILS - Approvals as of 9-20-19

The potential 16.0 continuing education hours, plus a possible 6.0 potential hours for attendance at the Conference Intensives (additional registration fees apply to the Conference Intensives.)

Conference approved for General credit unless specified below.

Guardianship Certification

NGA's Conference is approved for continuing education credits by the Center for Guardianship Certification, California Fiduciary Bureau. Texas Guardianship Certification Board, CGC and California will accept the provided Verified Certificate of Attendance.

CENTER FOR GUARDIANSHIP CERTIFICATION – 22.0

Including 1.25 Ethics credit for Sunday – Solving Ethical Dilemmas Using NGA's Standards of Practice

California – 22.0

State Specific Guardianship Certification

NGA has applied to CE Broker (Florida Public Guardian Office) and Washington Professional Guardian Certification board. If you have purchased this certificate, NGA will submit your guardianship hours to these areas following the conference. Please be sure to write your State ID number on your attendance verification sheets. All accreditations listed in this section require the purchase of a State Specific Guardianship Certificate to receive credit and appropriate approval forms.

WASHINGTON - Approved – *Washington has required forms that must be picked up at the registration desk (with the purchase of the Washington Guardianship Certificate of Attendance).*

*These forms **MUST** be returned to the registration desk **prior to leaving** the conference.*

Specific session details are provided on the Washington attendance forms.

Saturday – 6.0 General

Sunday – 6.25 General, 1.5 Ethics, 5.0 Emerging Issues

Monday 5.25 General, 4.0 Emerging Issues

Tuesday – 3.0 General

FLORIDA, CE Broker (Professional Guardianship only) – Approved 22.0 CEU

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9-20-19 kjd



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CONTINUING EDUCATION INFORMATION

Legal Certification

NGA has applied to the Kentucky Bar Association for continuing legal education credits. Please check with your state bar for information on how to use the NGA conference for CLE credits. Some states accept the out of state approval (*requires purchase of the Legal Certificate*), others require you to submit the event on your own by using the Verified Certificate and supporting paperwork. You are required to purchase a Legal Certificate to receive this certificate. If you have purchased this certificate and have a KY Bar number, NGA will submit your hours following the conference, be sure to write your bar number on ALL attendance verification sheets.

**Kentucky MCLE Board– Approved 22.0 CLE
Including 1.25 Ethics credit for Sunday – Solving Ethical Dilemmas Using NGA’s
Standards of Practice**

Social Work Certification

NGA applied to the National Association of Social Work (NASW) You are required to purchase a Social Work Certificate to receive this credit. NGA has been informed by the NASW that the following states do not accept the NASW approval, Michigan, New York, West Virginia, New Jersey and Idaho. Due to the fees associated with obtaining approval for these states, NGA is not in a position to submit for Social Work hours in the states mentioned. If you reside in these states, please check with your social work board about using the NGA Conference for social work hours. All other states do endorse the NASW’s approved status. You are required to purchase a Social Work Certificate to receive this certificate.

NASW – Pending

Any questions please contact Kelly Dolan at education@guardianship.org for most current information.

9-20-19 kjd