National Conference on Guardianship

Washington, DC
October 17 – 20, 2026

SPONSORSHIP & EXHIBIT OPPORTUNITIES

NGA
NATIONAL GUARDIANSHIP ASSOCIATION

www.guardianship.org | 877-326-5992 | info@guardianship.org

Sponsorships

National Conference on Guardianship | October 17 – 20, 2026

The deadline to be eligible for sponsor benefits is Friday, September 11.

Included With Sponsorships

	Platinum Sponsor $7,500	Gold Sponsor $5,000	Silver Sponsor $3,500	Bronze Sponsor $2,000	General Sponsor $500
Giveaway sponsor *Commitment must be made by September 1 to allow for production*	X				
Options for exclusive meeting/session/meal/break sponsorships *View the contract (page 4) for specific options for each level*		X	X	X	
Two full conference registrations, including meals and materials	X	X			
One full conference registration, including meals and materials			X	X	
One free exhibit space* *Additional registrations required for additional people to staff the exhibit*	X	X	X		
Logo included in printed conference materials	X	X	X	X	X
Logo and description included on conference mobile app	X	X	X	X	X
Logo on signage	X	X	X	X	
Advertisement in NGA newsletter (choice of Aug, Nov, or Feb)	Full page	Full page	Half page	Half page	
Mention on NGA's social media	Pre- & post-conference	Pre- & post-conference	Pre-conference	Pre-conference	
Included in newsletter acknowledgement	X	X	X	X	X
Reserved VIP table at luncheon *Must make NGA staff aware of intent to use the table by October 4.*	X	X			

*** See exhibitor information sheet for details about the exhibit package.**
Event, session, break, or meal sponsorships include company logo on table signage.

Important Notes for all Sponsors

Sponsor benefits apply as stipulated above, provided that all information AND payment are received by NGA no later than Friday, September 11 (unless an earlier commitment date is noted).

Sponsor is responsible for providing an electronic/digital copy of the company logo and a company description. You cannot receive proper recognition on the website, app, signage, or in other acknowledgements, until the logo and description are received.

Sponsorship opportunities are made available on a first-come, first-served basis through submission of NGA's official sponsor/exhibitor agreement. You will be contacted if your selected sponsorship opportunity has already been confirmed. You can also check with the NGA business office for availability of sponsorship opportunities and information about benefits. Email: info@guardianship.org. Phone: 877-326-5992.

Exhibits

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The deadline to be eligible for exhibitor benefits is Friday, September 11.

Exhibit Area is Open Sunday, October 18 through Monday, October 19

Exhibit Package Fee

$1,000 for each tabletop exhibit package (platinum, gold, and silver level sponsors are entitled to one free exhibit space.)

The Exhibit Package Includes

A single tabletop exhibit space with a draped and skirted 6' X 30" table, two chairs, and a tent card sign and one complimentary exhibitor registration, which includes:

- All meals and educational sessions of the main conference, including Saturday evening's welcome reception. Does not include Saturday's conference intensives.
- An attendee list for one-time contact with registered conference attendees.
- All educational materials.

Additional Registrations

Discounted registrations of $300.00 for additional exhibitors are available. Additional exhibitor registrations include breaks and the Sunday exhibitor reception only; additional exhibitors wishing to attend meals and/or sessions must register for the applicable day(s) of the conference.

Contract and Payment

Exhibit space is assigned on a first-come, first-served basis. Exhibit location is determined by NGA. ***Payment is due by Friday, September 11. Space is not reserved until payment in full is received.***

Set-Up and Tear-Down

Exhibits must be operational by 9:45 am on Sunday, so that they are ready for the opening of the exhibit area at 9:45 am. All exhibits must remain in place until tear-down, which will begin at 3:45 pm on Monday. The exhibit area must be completely cleared no later than 5:00 pm on Monday. *Please do not set up prior to 8:00 am on Sunday or leave materials after 5:00 pm on Monday.*

Sunday Afternoon Reception

The conference committee requests that exhibitors bring games for participants to enjoy! The exhibit space is large, so consider games like cornhole, ring toss, scavenger hunts, tossing ping pong balls into solo cups, etc. You could set up a table for blackjack, War, or Go Fish. You can bring prizes for participants, one big prize for a winner, etc. More details will be shared once exhibitor registration is confirmed.

Exhibit Furnishings

Each exhibit space is the equivalent of a six-foot tabletop. ***You must provide advance notice if your standing exhibit requires more space than allotted with a six-foot table or if you are using a floor display behind your table.*** Each space will be provided with one printed tent card, a table, and two chairs. The entire exhibit area is carpeted. If you require electric service for your tabletop exhibit, email info@guardianship.org for info and we will send the hotel's order form once we have it.

Hotel Processing & Handling Information

Packages will not be accepted if delivered prior to October 14. **Please Note: If packages arrive prior to October 14, additional fees may apply for storing of shipped items.**

Cancellation Policy

Cancellations received by Friday, September 11 will result in a refund of 75%; NGA will retain 25% for administrative services. No refunds will be given after September 11.

For More Information

For all questions on sponsoring or exhibiting, contact NGA's business office at info@guardianship.org or 877-326-5992.

Exhibitor Schedule *(tentative until conference schedule is distributed)*

Sunday, October 18	Exhibit Area Open – 9:45 am to 5:30 pm Exhibitor Set-Up – 8:00 am to 9:45 am Breaks – 9:45 am to 10:15 am and 2:00 to 2:20 Dessert with Exhibitors – 12:15 pm to 12:45 pm Reception and Live Auction – 3:35 to 5:30
Monday, October 19	Exhibit Area Open – 7:00 am to 2:00 pm Breaks – 9:15 to 9:35; 10:50 to 11:10, 1:55 to 2:10, 3:25 to 3:45 Exhibit Tear-Down – begins at 3:45 pm; must be finished by 5:00 pm

Sponsor and Exhibitor Contract

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Sponsors AND Exhibitors: Company Information

Information written here is for promotional purposes on the conference app, the web, and printed materials.)

Name and Title of Person You Want Listed on Promotions: _____

Company Name _____

City, State _____ Phone _____

Website _____ Email _____

Socials: Facebook _____ LinkedIn _____ X _____ Other _____

Please forward a one-paragraph company description, with your logo in JPG or PNG format, to info@guardianship.org.

Complete this section to become a sponsor. To exhibit only, skip to the next page

We hereby agree to contribute the sum of $_____ to be a sponsor at the level noted below. We understand that benefits for sponsorship will be supplied as indicated at specific levels in the sponsorship packet, provided that full information and full payment are received by NGA no later than Friday, September 11.

Please Note: Sponsorships are available on a first-come, first-served basis by submitting this agreement. You will be contacted if your selection is sold out. For more information about sponsorship opportunities or details about benefits, contact NGA: info@guardianship.org or 877-326-5992.

Please select ONE option from your chosen level.

$7,500 Platinum Level – (Includes two complimentary full-conference registrations and a complimentary exhibit space.)
- ❒ Logo on conference giveaway for all attendees (exclusive opportunity; sponsorship commitment must be made by July 1 to allow for production.)
- ❒ Logo on name badges, with option to provide lanyards for attendees

$5,000 Gold Level – (Includes two complimentary full-conference registrations and a complimentary exhibit space.)
- ❒ Annual business meeting luncheon on Monday
- ❒ Sunday's opening general session
- ❒ Tuesday's two general sessions
- ❒ Networking lunch & dessert with exhibitors on Sunday
- ❒ Monday's opening general session(s)
- ❒ National Investigator Training

$3,500 Silver Level – (Includes one complimentary full-conference registration and a complimentary exhibit space)
- ❒ Saturday's welcome reception
- ❒ Sunday's main breakfast
- ❒ Tuesday's breakfast
- ❒ Sunday night reception
- ❒ Monday's breakfast

$2,000 Bronze Level – (Includes one complimentary full-conference registration; no exhibit space; breaks are not exclusive)
- ❒ Break (indicate your choice from options available): _____
- ❒ Breakout session (indicate your choice from options available): _____
- ❒ Sunday's new member breakfast

$500 General Level – (Does not include a complimentary registration or exhibit space.)
- ❒ General meeting sponsor

Conference Registration(s): Use these lines to register the person(s) who will use the complimentary registration(s) as outlined at your level of sponsorship. (Platinum, Gold = 2; Silver, Bronze = 1) Write each name as it should appear on the name badge. If you need more registrations than allotted, contact the NGA business office at 877-326-5992.

Name: _____ Email: _____

Name: _____ Email: _____

To decline all complimentary registrations, indicate here: ❒ NO, we will not be using any of our complimentary conference registrations.
To decline complimentary exhibit space, indicate here: ❒ NO, we will not be using our complimentary exhibit space.

Company Logo and Description: Sponsor must provide a copy of the company logo in JPEG or PNG format and a company description for use on the conference app, website, signs, and other acknowledgements. The logo should be submitted with this agreement, but absolutely no later than September 11.

Continue to Complete Agreement and/or to Make Exhibit Arrangements. BOTH Pages Must be Submitted to NGA.

Exhibitors and Sponsors with Exhibit Space

No exhibit space is guaranteed until NGA receives this agreement with authorized signature and full payment.

Company name: _____

❒ We are sponsoring at the platinum ($7,500) level, gold ($5,000) level, or silver ($3,500) level and intend to use our free exhibit space.

❒ We are not eligible for a complimentary booth, but wish to exhibit. We request _____ tabletop exhibit packages.
This agreement represents our commitment of $_____ as payment in full at a fee of $1,000 for each exhibit package.

Exhibit space is available on a first-come first-served basis. NGA cannot guarantee exhibit space unless payment in full is received by Friday, September 11. Table locations will be assigned by NGA and will be available upon arrival at the conference. Requests to be located near another company or far from another company will be considered. If accepted as an exhibitor, the undersigned agrees to be bound by the regulations, requirements and rules provided by the host of the event.

Each Exhibit Package Includes:
A single six-foot tabletop exhibit space, one complimentary full-conference registration, and an attendee list for one-time contact. Detailed information will be sent to all confirmed exhibitors prior to the conference.

Each exhibit package includes *one* complimentary exhibitor registration. Please provide the name and email address for the person who will use that one complimentary exhibitor registration for each exhibitor package you have requested (sponsors, leave blank if you provided this information on the previous page)

Name: _____ Email: _____

Additional registrations are required for any additional individuals needed to staff the exhibit booth. Additional registrations are available for $300 each (see page 3 for inclusions.) Please list any additional registrants here:

Name: _____ Email: _____

Name: _____ Email: _____

Other Requirements

❒ Electrical Service – let us know if you need electric and we will share the hotel's order form with you when we have it

❒ I will be bringing a floor display to place behind my tabletop or my display is larger than the six-foot table.

❒ I have additional exhibit requirements, please call me. NOTE: additional costs may be incurred.

❒ I would prefer to be near ❒ or far from ❒ the following organization(s): _____

Sponsors AND Exhibitors: Billing Information

Hold Harmless Agreement – The exhibitor and/or sponsor listed herein assumes full responsibility and agrees to indemnify and defend the National Guardianship Association (NGA) and the Crystal Gateway Marriott and their respective employees, agents, and officers against any claims and expense arising out of the use of the exhibition premises at said Crystal Gateway Marriott during the National Conference on Guardianship, October 17 – 20, 2026. The exhibitor and/or sponsor understands that neither NGA nor the Crystal Gateway Marriott maintains insurance covering the exhibitor's property, and it is the sole responsibility of the exhibitor and/or sponsor to obtain such insurance. We fully agree to the terms hereof:

Name and Title of Authorizing Agent: _____

Email Address for Invoice: _____

Mailing Address: _____ City, State, Zip: _____

Phone _____ Email _____

TOTAL PAYMENT IN THE AMOUNT OF: $_____ (Please make a copy for your records.)

Method of Payment: ❒ Check Enclosed ❒ Payment by Credit Card ❒ Please invoice us

SPONSOR/EXHIBITOR CANCELLATION POLICY: Cancellations received by Friday, September 11 will result in a refund of 75%; 25% will be retained for administrative services. No refunds will be given after September 11.

SIGNATURE OF AUTHORIZING AGENT:

MAIL: check payable to NGA with both pages of this agreement may be mailed to the NGA business office:
41 Raymond Ct., Elizabethtown, PA 17022

EMAIL: info@guardianship.org

Our Federal ID is #36-3591860

Credit Card Type (Visa, MasterCard, etc.): _____

_____
Name on card (print)

_____
Account Number Security Code Zip Code

_____ _____
Exp. Date Signature